

Recruitment Privacy Policy

Effective Date: 1. 11. 2024

At Roboauto s.r.o. (hereinafter referred to as “we” or “us”), we are committed to protecting your privacy and handling your personal data with utmost care. This Recruitment Privacy Policy explains how we collect, use, and protect your personal information during the recruitment process. By applying for a position with us, you agree to this policy.

1. Personal Data We Collect

During the recruitment process, we collect and process the following categories of personal data:

- Identification and contact information (e.g., name, email address, phone number)
- Education and work history, including CV, cover letter, and any additional documentation provided by you
- References, certifications, and professional qualifications
- Information from interviews, assessments, and communication with us throughout the recruitment process
- Publicly available information, including online information regarding your education and professional background, that we believe to be relevant to your application

2. Purposes of Data Processing

We collect and use your personal data for recruitment purposes, including:

- Reviewing and evaluating your application for a job position
- Communicating with you during the recruitment process
- Conducting interviews and assessments as part of the hiring decision process
- Complying with legal and regulatory requirements as applicable

3. Data Sharing

Your personal data may be shared internally among Roboauto employees involved in the recruitment process and, where necessary, with trusted third-party providers who assist us in the recruitment and hiring processes. We ensure that these third parties comply with all applicable privacy regulations.

4. Data Retention

Your personal data will be retained for a period necessary to complete the recruitment process and any subsequent legal or regulatory requirements. If you are not selected, your data may be stored for up to 1 year for future opportunities, unless you request deletion.

5. Your Rights

In accordance with applicable data protection laws, you have the right to:

- Request access to your personal data
- Request correction or erasure of your personal data
- Restrict or object to the processing of your data
- Withdraw your consent to data processing at any time
- Lodge a complaint with a supervisory authority

To exercise these rights, please contact us at team@roboauto.cz

6. Data Security

We have implemented appropriate technical and organizational measures to protect your personal data from unauthorized access, alteration, or disclosure.

7. Updates to this Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date. We encourage you to review this policy periodically to stay informed about how we are protecting your personal data.

For further information or to address any questions, please contact Roboauto s.r.o. at team@roboauto.cz.